

MADRONA BEACH COMMUNITY WATER SYSTEM

Monthly Board Meeting Agenda

March 6, 2024 | 6:30-7:30 pm

Camano Island Yacht Club

I.	Call to Order Approval of January and February Meeting Minutes	Frank
II.	Shareholder Comments (Limited to 15 minutes total)	TBD
III.	Treasurer's Report and Update on Annual Payments	Dave
IV.	Water System Operations A. New hookup on Melissa; notification process/procedure B. Confirm hydrant flush by QWC C. Determine instructions for QWC to upgrade hookups in 2024 – how many? Does this include leaks? Need a list we can all work from (MBCWS and QWC) D. Underground locates: need a process/communication, who is responsible – QWC, volunteers, backups? E. Confirm that QWC will read meters the second week of the quarter F. New system requests/updates	Jeff/All
V.	Third Well Installation Progress A. Record Board email vote in the minutes for two approved estimates 1. Aquatech: \$32,944.72 2. Swift Electrical: \$9,776.06 YES votes: Frank, Jeff P., Dave, Jeff E., Eileen B. Questions from Chad McMurry, Engineer 1. Weekly meter reads: It helps to have the most "granular" data available, so weekly figures would be helpful if they exist 2. Is there a storm system where we can discharge the water we'll generate during the drawdown tests (over 350,000 gallons); do you have old plans showing those improvements? 3. Can you send any records you have on the justification for the rate that was selected for the throttling valve? 4. Additional Q& from Dave's 2/15 email	Dave/Jeff
VI.	Old Business A. MBCWS liability and D&O insurance policy through Liberty Mutual – what does it cover, what are the limits for each member? Need to re-evaluate values/coverage B. Recruitment of new Board members C. Annual meeting: space on hold at yacht club for 2 hours, 5/25/2024	Jeff/Frank
VII.	New Business A. Move CD to U.S. Bank B. Budget/cash flow plan: determine meeting date C. Messaging for Q1 meter reads to include Board member recruitment	Jeff/Dave
VIII.	Executive Session: discussion about a water overage (for confidentiality if we have guests present)	All
IX.	Good of the Order – Open Discussion	All
X.	Adjourn	Frank

Next Meeting: Wednesday, April 3, 2024