

# MADRONA BEACH COMMUNITY WATER SYSTEM

## Monthly Board Meeting Agenda

January 15, 2025 | 6:30-7:30 pm

Camano Island Yacht Club

Board Members: Ryan White (President), Jeff Patt (Vice President), Diana Nestor (Treasurer), Laurie Cook (Secretary), Jeff Erwin, Scott Lawhon, Jerry Piontkowski (Trustees).

<b>I. Call to Order</b>	Ryan
<b>II. Shareholder Comments (Limited to 5 minutes per person)</b>	TBD
<b>III. Approval of December Minutes</b>	Ryan
<b>IV. Treasurer's Report</b> A. Balance sheet, December and YTD P&Ls B. Updated cash flow plan – Jeff C. Annual invoicing for 5 customer groups + 3% fee for credit card payments Regular water users (265), non-water users (10), users without email (15), exempt officers (3), water users with overages (7) D. Upgrade cost reconciliation E. 2025 budget	Diana/Jeff/Laurie
<b>V. Water System Operations &amp; Upgrades</b> A. Water usage chart B. Third well status C. Storage tank restriction D. Low water pressure/generator issue E. Connection upgrades F. Lead service line inventory for DOH	Jeff
<b>VI. Customer Service Report</b> A. Q4 meter reads/shareholder letters B. Website maintenance contract	Laurie
<b>VII. Old Business</b> A. Updates to Bylaws   next steps B. Pearson contract for 2025	Jeff/Ryan
<b>VIII. New Business</b> A. Quality Water Care 2025 rate increase + update contract B. FinCEN (Financial Crimes Enforcement Network) BOI filing	Laurie
<b>IX. Adjourn</b>	Ryan
<b>X. Executive Session (if needed)</b>	Ryan

### Future Projects:

- A. MBCWS and D&O insurance policies
- B. Water rate chart
- C. Board roster and terms
- D. Mail Chimp for email communication
- E. Quarterly meetings

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Next Board Meeting: Wednesday, February 8, 2025, 6:30pm