

MADRONA BEACH COMMUNITY WATER SYSTEM

Monthly Board Meeting Agenda

September 10, 2025 | 6:30-7:30 pm

Camano Island Yacht Club

Board Members: Ryan White (President), Jeff Patt (Vice President), Diana Nestor (Treasurer), Laurie Cook (Secretary), Jeff Erwin (Trustee), Scott Lawhon (Trustee).

I. Call to Order	Ryan
II. Shareholder Comments (limited to 5 minutes per person)	TBD
III. Approval of August Minutes	Ryan
IV. Treasurer's Report A. Balance sheet, August P&L B. 2025 water fee payment update C. QuickBooks Online vs. Desktop	Diana
V. Water System Operations & Upgrades A. 2025 connection upgrades B. Ravines at Blackburn/Sunset and Henning/Olympic C. Shutdown notification process D. Madrona alley easement: fence, boat/trailer E. Hydrant flushing F. Generator service contract	Jeff
VI. Customer Service Report A. Shareholder communication B. Website updates C. Q2 and Q3 meter reads	Laurie
VII. Old Business A. Quality Water Care 2025 contract B. Open Board member position; Board roster and terms C. Admin fee for shareholders without email addresses	Ryan
VIII. New Business A. ??	Jeff
XI. Adjourn	Ryan
XII. Executive Session, if needed	Ryan

Project List:

- A. Updates to Bylaws
- B. Water rate chart
- C. 2025 budget and streamlined chart of accounts
- D. Mail Chimp for email communication
- E. Quarterly meetings
- F. Storage tank research and funding (savings, loan, grant)
- G. List of upgraded connections; update map
- H. Registered agent transition
- I. Post running list of upgrades on our website

Next Board Meeting: Wednesday, October 8, 2025, 6:30pm