

MADRONA BEACH COMMUNITY WATER SYSTEM

Monthly Board Meeting Agenda

December 10, 2025 | 6:30-7:30 pm

Camano Island Yacht Club

Board Members: Ryan White (President), Jeff Patt (Vice President), Diana Nestor (Treasurer), Laurie Cook (Secretary), Jeff Erwin (Trustee), Scott Lawhon (Trustee).

I. Call to Order	Ryan
II. Shareholder Comments (limited to 5 minutes per person)	TBD
III. Approval of November Minutes	Ryan
IV. Treasurer's Report A. Balance sheet, December and YTD P&Ls B. Eurofins water testing fees C. QuickBooks support D. 2026 water fee invoicing process and timeline	Diana
V. Water System Operations & Upgrades A. Q3 and Q4 high water use B. Testing for leaks in Henning/Olympic ravine C. Lead service line inventory D. Generator service contract	Jeff/Ryan
VI. Customer Service Report A. Shareholder communication and follow-ups B. Website updates: payment schedule, hydrant flushing C. Communicate 2026 rates	Laurie
VII. Old Business A. Quality Water Care 2026 contract B. Open Board member position; Board roster and terms	Ryan
VIII. New Business A. New meter read process and database	Jeff/Laurie
XI. Adjourn	Ryan
XII. Executive Session, if needed	Ryan

Project List:

- A. Updates to Bylaws
- B. Water rate chart
- C. 2025 budget and streamlined chart of accounts
- D. Mail Chimp for email communication
- E. Quarterly meetings
- F. Storage tank research and funding (savings, loan, grant)
- G. List of upgraded connections; update map
- H. Registered agent transition
- I. Post running list of upgrades on our website

Next Board Meeting: January 14, 2026, 6:30pm